

Dear parent/carer,

In line with government advice, we have reviewed our emergency lockdown policy based on the 'Run, Hide, Tell' drill.

The type of situation in which we may need to use this procedure might include the following:

- A dangerous animal on the school grounds;
- A reported serious incident or disturbance in the local community;
- An intruder on the site;
- A risk of significant air pollution.

In such a situation, our procedures will involve bringing all children into the school building and closing off the site until the problem has been resolved, working with the emergency services where appropriate.

If such a situation occurs, school phone lines will need to be kept free to allow contact with emergency services. Parents will be informed as soon as it is practicable to do so and are asked not to contact the school or to attempt to access the school site.

We will be practising our 'Run, Hide, Tell' drill in the same way that we have fire drills so that all staff and children know what to do in the case of an emergency. We have chosen to use a book called 'Moggy's Coming' to teach our children about this in a non-threatening way. The story is based on a school of mice who have to run, hide and tell when a cat comes onto the playground. We will share the book with pupils and then re-enact the story. With our older pupils, we will also have an age-appropriate discussion around real-life situations when we might need to run, hide, tell.

Our first planned 'Run, Hide, Tell' drill will be on Wednesday 25th September.

If you have any questions, please do not hesitate to speak to your child's class teacher in the first instance.

Yours faithfully,

C Zanelli

Headteacher